EXCISE in Tally9

Excise Duty or Duty of Excise is a tax on goods produced or manufactured in India and intended for home consumption i.e. Sale in India. Excise Duty is chargeable at the time of production or manufacturing, but for convenience it is charged at the time of removal. It is an indirect tax on the manufacturer or producer which is passed on to the ultimate consumer.

Enabling Dealer Excise in Tally 9

Tally's 'Dealer Excise' module facilities complete excise accounting for Dealers engaged in trading of Excisable Goods and designing to issue Cenvatable Invoices. It minimizes the possibilities of erroneous data entry and ensures transparency and better levels of compliance with statutes.

Step 1 :

- Go to **Gateway of Tally → Press F11** : Company Features → Statutory and Taxation
- Set **Enable Dealer – Excise** to YES.
- Set **Set/Alter Dealer Excise Details** to YES.
- Press **Y** or **Enter** to view **Company Excise Details**.

In Company Excise Details ….
- Specify the **ECC/PAN Based Regn/Code Number** allotted to the premises.
- **Range :** Enter the Code, Name and Address of the Range which has jurisdiction over the premises.
- **Commissionerate :** Enter the Name of the Commissionerate of the Central Excise Department under which the address of your registered premise is located.
- **Division :** Enter the Code, Name and Address of the Division and Name under which your company fails.

Ensure that the completed Company Excise Details screen displays as shown :

Company Excise Details

ECC/PAN Based Regn/Code No. : **BLSORI123456**		Commissionerate : **BALASORE , ORISSA**	
Range		**Division**	
Code	: XXX	Code	: XX
Name	: SANJAY	Name	: SANJAY
Address	: BALASORE, ORISSA.	Address	BALASORE, ORISSA.

1. Set **Enable Value Added Tax (VAT)** to **YES**.

2. Set **Set / Alter VAT Details** to **Yes**, press **Enter** to view the **VAT Details**.

3. In the **VAT Details** Screen, specify the State , **Type of Dealer** as **Regular** and enter **1-4-2008** in Regular VAT Applicable Form.

4. Under **Tax Information** Center

   - VAT TIN (Regular) : 11001122334

   - Inter-State Sales Tax Number : 123456

   - PAN/Income Tax No : BLSORI123456

The Complete **Company Operation Alternation** screen displays as shown :

1. Press **Y** or **Enter** to accept the screen.

EXCISE Dealer - PURCHASE in Tally9

Excise Dealer- PURCHASE

Example :

Swayam Industries purchased the following Items from Balasore Steel Industries (Manufacturer) (Invoice No-123)

Items Descriptions	Copper Rolled Coils -10mm
Qty (Mts.)	500
Rate	500
Assessable Value	2,50,000
Excise Duty @16%	40,000
Education Cess @ 2%	800
Total Amount	2,40,800
VAT @ 4%	9,632
Invoice Amount	2,50,432

Solutions :

Step-1 :

1. Create Voucher Type for **Excise Purchases** under **Purchase.**

   - Go to **Gateway of Tally → Accounting Info → Voucher Types → Create**

   - Enter **Excise-Purchase** as name of the **Voucher Type**

   - Select the **Type of Voucher** as **Purchase** from the list of Voucher Types.

   - Type the Abbr. as **Ex-Purc**.

   - Select the **Method of Voucher Numbering** as **Automatic**.

   - By default, **Use Common Narration** is set to **Yes**.

   - Set **Use for Dealer Excise** to **Yes**.

   - Accept other fields as default.

The completed **Voucher Type Creation** screen displays as shown :

Voucher Type Creation

Name : **Excise-Purchase**
(alias) :

General		**Printing**	**Name of Class**
Type of Voucher	: **Purchase**	Print after saving Voucher ? **No**	
Abbr.	: **Ex-Purc**		
Method of Voucher Numbering	? **Automatic**		
Use Advance Configuration	? **No**		
Use EFFECTIVE Dates for Vouchers	? **No**		
Make 'Optional' as default	? **No**		
Use Common Narration	? **Yes**		
Narrations for each entry	? **No**		
Use for Dealer Excise	? **Yes**		

Accept ?
Yes or No

Step-2 (EXCISE Dealer - PURCHASE in Tally9)

Step-3 (EXCISE Dealer - PURCHASE in Tally9)

Step 3 :

Make an entry of the transaction in a Purchase Invoice (F9)

Note : In F12: Configure, Set Accept Supplementary Details and Use Excise Format to Yes.

Go to **Gateway of Tally** →**Accounting Vouchers** → Press **F9** → Select the **Voucher Type** as **Excise-Purchases**

1. Party's A/c Name : **Balasore Steel Industries**
2. **Supplier's Details** screen displays as shown :

Supplier's Details	
Supplier	: **Balasore Steel Industries**
Address	:
TIN/Sales Tax No.	:
Excise Regn. No.	: **ABCD12345**
Range	: **X**
Division	: **Balasore-1**
Commissionerate	: **BALASORE**
Manufacturer / Importer Details	
Name	: [**Not Applicable**
Address	:
Excise Regn. No.	:
Range	:
Division	:
Commissionerate	:
Invoice No.	:
Invoice Date	:

3. **Nature of Purchase** defaults to **Manufacturer**, based on the predefinition in the ledger master. Modify the same depending on the status of the Dealer.
4. Select **Copper Rolled Coils -10mm** as the **name** of the Item.
5. Enter **Quantity** as **500**
6. Press **Enter** from the **Amount** field to view the Stock Item Excise Details screen.

Note : *Do not specify any Amount in the Amount Field.*

7. In the **Stock Item Excise Details** screen :

    ● Specify the **Supplier Invoice No** as **123**

    ● Press **Enter** to accept the **Supplier Invoice Date** (1-7-2008)

    ● Type the **Assessable Value** as **Rs. 2,50,000** (AV [Basic Value of Goods]=Qty x Rate i.e. 500 Mts. X Rs.500).

Excise Details for : **Copper Rolled Coils-10mm** (Tariff Classification : 555100)		
Supplier Invoice No.	: **123**	
Supplier Invoice Date	: **1-Jul-2008**	
RG 23D Entry No.	:	
Assessable Value	: **2,50,000.00**	
Type of Duty	**Rate of Duty**	**Duty Amount**
Basic Excise Duty	16 %	40,000.00
Education Cess	2 %	800.00
	Total	**40,800.00**

● The **Excise Duty** and **Education Cess** amounts are automatically calculated on the basis of the configuration in the stock item master.

However, in some cases though the excise duty is chargeable at a specified rate, the net burden on the buyer may be less than that. In such case, Tally gives you the flexibility to modify the amount to Tax.

    ● Press Esc and enter the Amount Rs.2,90,800 (Rs 2,50,000 + 40,800 = **2,90,800)** and Press Enter . Accept the Excise Details for : **Copper Rolled Coils-10mm.**

8. Select **Input VAT @ 4**% ledger and press **Enter** to automatically display **the VAT Amount** i.e. **Rs. 11,632**

9. Press **Enter** to accept the Screen.

The Complete Excise – Purchase Invoice displays as shown :

| Excise-Purchase No. 1 | | | 1-Jul-2008 |
| Ref. : | | | Tuesday |

Party's A/c Name : **Balasore Steel Industries**
Nature of Purchase : **Manufacturer**
Current Balance :
Purchase Ledger : **Purchase-4%**
VAT/Tax Class: **Purchases @ 4%**

Name of Item	Quantity	Rate per	Amount
Copper Rolled Coils-10mm	500 Mts.	581.60 Mts.	2,90,800.00
Input VAT-4%		4 %	11,632.00
Narration:	500 Mts.		3,02,432.00

EXCISE-Dealer - SALE in Tally9

EXCISE-Dealer - SALE in Tally9

Excise Dealer- SALE

Example :

Swayam Industries sold the following Items to Reliance Engineers.

Item Descriptions	Copper Rolled Coils-10 mm
Qty (Mts)	250
Rate	600
VAT	4%

Solutions :

Step-1 :

Create Voucher Type for **Excise Sale** under **Sales.**
- Go to **Gateway of Tally** → **Accounting Info** → **Voucher Types** → **Create**
- Enter **Excise-Sale** as name of the **Voucher Type**
- Select the **Type of Voucher** as **Sales** from the list of Voucher Types.
- Type the Abbr. as **Ex-Sal**.
- Select the **Method of Voucher Numbering** as **Automatic**.
- By default, **Use Common Narration** is set to **Yes**.
- Set **Use for Dealer Excise** to **Yes**.
- Accept other fields as default.

Step 2 :

1. Create Ledger : **'Reliance Engineers'** under **'Sundry Debtor'**
   - Set Maintain **Balances bill-by-bill** to YES.
   - Set **Excise Details** to **Yes**.

Ensure the **Excise Details** screen displays as shown :

Nature of Purchase

▯ Not Applicable
Agent of Manufacturer
First Stage Dealer
Importer
Manufacturer
Purchase from Importer
Second Stage Dealer

Excise Details

Excise Regn. No.	: XXX123456
Range	: X
Division	: BALASORE
Commissionerate	: BALASORE1-
Default Nature of Purchase	: **Second Stage Dealer**

- Press **Enter** to accept the Excise Details screen.
- Press **Y** or **Enter** to accept the Reliance Engineering Ledger creation.

2. Create Ledger : **Sales-Excisable Goods** (under **Sales Account**)
   - Set **Used in VAT Returns** to YES.
   - Select **Sales @ 4 %** from the **VAT/Tax Class**.
   - Press **Y** or **Enter** to accept the Sales-Excisable Goods Ledger Creation.

3. Create Ledger : **Output VAT @ 4 %** (under **Duties & Taxes**)
   - **Types of Duty/Tax : VAT**
   - **VAT/Tax Class : Output VAT @ 4 %.**

Step-3 (EXCISE-Dealer - SALE in Tally9)

Step 3 :
Make an Entry of the transaction in a Sales Invoice.

Go to **Gateway of Tally** →**Accounting Vouchers** → Press **F8** → Select the **Voucher Type** as **Excise-Sales**

1. Party's A/c Name : **Reliance Engineers**
2. **Accepts Supplier's Details** by default
3. Select: Copper Rolled Coils-10mm as the Name of the Item.
4. The Supplier Details screen displays as shown.

   - Select the relevant Invoice No from the List of Purchases

   - Specify the Quantity Utilized as 250

Supplier Details for : **Copper Rolled Coils-10mm** (Tariff Classification : 555100)		
Supplier Invoice Number / Date	**Supplier Name / Nature of Purchase**	**Quantity Utilised**
123 1-Jul-2008	Balasore Steel Industries Manufacturer	250 Mts.
	Total	**250 Mts.**

   - Select End of List and press Enter to accept the screen.

5. Specify the Rate as 600 and press Enter.

6. Press Enter twice.

7. Select Output VAT @ 4% ledger and press Enter.

8. The VAT amount is pre-filled automatically.

9. Press Enter to accept the screen.

The Completed Sales Invoice displaying as shown :

EXCISE Dealer- Reporting

Dealers registered with Central Excise are required to maintain a prescribed register with proper entries of each consignment received or issued.

A dealer registered under Excise Rules is required to submit, to the Range Superintendent , a Quarterly Return as well as other documents for verification , namely Stock Register (erstwhile RG 23D) and Form II . In Tally, you can generate and print all Statutory and Excise related Forms and Reports required by a Dealer of Excisable Goods.

Stock Register :

Go to **Gateway of Tally** → **Display** → **Statutory Reports** → **Dealer Report** → **Excise Stock Register** → **Copper Rolled Coils-10mm** and press **Enter** to display the Stock Register.

Click **ALT+F1 : Detailed** button to view the Stock Register in detailed format.

Note : *For goods returned (purchase / sale) , the issued quantity is reduced by the Returned Quantity.*

Quarterly Return : Form II

The First Stage Dealer or a Second Stage Dealer is required to Submit a Return in the specified Form, within 15 days of the close of each Quarter to the Superintendent of Central Excise.

Go to **Gateway of Tally** → **Display** → **Statutory Reports** → **Dealer Excise Reports** → Select **Form 2** and press **Enter**.

- Specify the Period of the Report.
- Type the **Place** and **Date** of Report
- Press Enter to print **Form 2**

The Printed **Form 2** displays as shown :

Form - 2

Quarterly Return under Rule 9 of the CENVAT Rules, 2004 for the Registered Dealers

Return for the Quarterly Ending 31-Jul-2008

1. Name of the First Stage / Second Stage Dealer   : **WWW.SWAYAM-EDUCATION.COM**
2. Excise Registration Number   : **BLSORI123456**
3. Address   : **BALASORE, ORISSA**

4. Particulars of invoice issued by First Stage / Second Stage Dealer

Sl. No.	Invoice Number with Date	For the Main Item in the Document					
		Description of the Goods	Central Excise Tariff Heading	Quantity	Amount of Duty	Amount of Ed Cess	Amount of Sec Ed Cess
1	1 / 1-Jul-2008	Copper Rolled Coils-10mm	555100	250 Mts.	20,000.00	400.00	
			Total	250 Mts.	20,000.00	400.00	

5. Particulars of the Documents based on which the Credit is Passed on

Sl. No.	Invoice / Bill of Entry Number with Date	Name and Address of the First Stage / Second Stage Dealer	Name and Address of the Manufacturer / Importer	For the Main Item in the Document					
				Description of the Goods	Central Excise Tariff Heading	Quantity	Amount of Duty	Amount of Ed Cess	Amount of Sec Ed Cess
1	123 / 1-Jul-2008		Balasore Steel Industries	Copper Rolled Coils-10mm	555100	500 Mts.	40,000.00	800.00	
					Total	500 Mts.	40,000.00	800.00	

Place   :

Date   : **1-Jul-2008**

Signature of the Registered Person or
the Authorised Signatory

Seal of the Registered Dealer

Step 2 :

1. Create Ledger : **'Balasore Steel Industries'** under **'Sundry Creditor'**
   - Set **Maintain Balances bill-by-bill** to YES.
   - Set **Excise Details** to Yes.

Ensure the **Excise Details** screen displays as shown :

- Press **Y** or **Enter** to accept the Balasore Steel Industries Ledger Creation

2. Create Ledger : **Purchases – Excisable Goods** (under **Purchases Account**)
   - Set **Used in VAT Returns** to YES.
   - Select **Purchases @ 4%** from the **VAT/Tax Class**.
3. Create Ledger : **Input VAT @ 4%** (under **Duties & Taxes**)
   - Type of Duty/Tax : **VAT**
   - VAT/Tax Class : **Input VAT @ 4%**
4. Create Unit of Measurement : **Mts.**
5. Create Stock Item : **Copper Rolled Coils -10mm** (under **Primary**)
   - Units : **Mts.**
   - Excise Details : **Yes**

Ensure that the Duty Details for : **Copper Rolled Coils-10 mm** displays as shown :

Duty Details for : Copper Rolled Coils-10mm		
Tariff Classification : 555100		
Type of Duty	**Rate of Duty**	**Method of Calculation**
Basic Excise Duty	16 %	On Assessable Value
Education Cess	2 %	On Duty Value

Method of Calculation
On Assessable Value
On Duty Value

- **Rate of VAT (%) 4**

EXCISE Dealer- Invoice Printing

In the Voucher Creation Screen, press Page Up to view the Excise-Sales Voucher.

1. Press ALT+P to view the Voucher Printing screen.
2. Press F12: Configure and set Print Date & Time Trader Supplier info to YES.
3. Press Enter from the Voucher Printing screen to print Sales Invoice under Rule 11 of Central Excise Rules 2002.

The printed First Stage Dealer's Sales Invoice of Excisable Goods to be second Stage Dealer displays as shown :

(ISSUE OF INVOICE UNDER RULE 11 OF CENTRAL EXCISE RULES 2002)
First Stage Dealer

WWW.SWAYAM-EDUCATION.COM
BALASORE, ORISSA
E-mail : swayameducation@gmail.com

VAT TIN : 11001122334	Range : SANJAY / XXX / BALASORE, ORISSA.
CST No. : 123456	Division : SANJAY / XX / BALASORE, ORISSA.
Excise Regn No. : BLSORI123456	Commissionerate : BALASORE , ORISSA

Buyer	Invoice No. 1	Dated 1-Jul-2008
Reliance Engineers	Buyer's Order No.	Dated
	Delivery Note	Dated
	Supplier's Ref.	Despatch Document No.
	Despatched through	Destination
	Date & Time of Removal of Goods 1-Jul-2008 at 18:13	Motor Vehicle No.
Excise Regn No. : XXX123456	Date & Time of issue of invoice 1-Jul-2008 at 18:13	Authenticated By for WWW.SWAYAM-EDUCATION.COM
Range : X	Mode/Terms of Payment	
Division : BALASORE		Authorised Signatory
Commissionerate : BALASORE1-		

Description of Goods	Tariff / HSN Classification	Quantity	Rate	per	Amount
Copper Rolled Coils-10mm	555100	250 Mts.	600.00	Mts.	1,50,000.00
Output VAT-4% (1,50,000.00)			4	%	6,000.00
Total		**250 Mts.**			**1,56,000.00**

Amount Chargeable (in words) : **Rs. One Lakh Fifty Six Thousand Only**

Description of Goods	Assessable Value	Rate of BED	BED Amount	Rate of Ed Cess	Ed Cess Amount
Copper Rolled Coils-10mm	1,25,000.00	16 %	20,000.00	2 %	400.00
Total	**1,25,000.00**		**20,000.00**		**400.00**

Amount of Duty (in words) : **Rs. Twenty Thousand Only**
Amount of Cess (in words) : **Rs. Four Hundred Only**

Declaration
Certified that the goods have been issued out of duty paid goods duly recorded consignment wise and entered in the stock record. Further the duty passed on is proportionate to the quantity (i.e., the duty per unit passed on the same as that paid)

for WWW.SWAYAM-EDUCATION.COM

Authorised Signatory

This is a Computer Generated Invoice

E. & O.E